



## **First Presbyterian Church**

65 North Third Street  
Newark, OH 43055

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### **AGREEMENT FOR CONTINUED EMPLOYMENT – Contract Organist**

#### **JOB DESCRIPTION**

**Title: Contract Organist**

**PURPOSE;** Provide appropriate music during worship and other scheduled events utilizing organ and/or piano.

**ACCOUNTABILITY:** Accountable to the Senior Pastor.

**PERSONAL COMMITMENT:** The organist must be a professing Christian who seeks God in his/her daily personal life.

**QUALIFICATIONS:** The organist will be qualified in organ and piano with experience in accompanying choirs, vocalists and ensembles. The organist should have the ability to communicate both orally and in writing with a wide range of people.

#### **RESPONSIBILITIES:**

- A. Assists the Choir Director in coordinating the musical portion of services (utilizing the organ and/or piano).
- B. Be present at all worship services, rehearsals and other special events requiring the organist's services.
- C. Pre-arrange for qualified organist as a substitute during any period of absence, pending approval of the pastor. Notify the pastor one week in advance of any absence.
- D. Report and discuss with the Worship Elder & Senior Pastor all abnormal conditions, obvious repair needs of the organ and piano.

**PERFORMANCE REVIEW:** An annual performance review of this position will be conducted by the Personnel Committee with copies of the review forwarded to the pastor and session for approval

**EMPLOYEMENT DETAILS:**

**Title:** Contract Organist

**Name:** Ann Robinson  
**Title:** Organist  
**Date Contracted:** January 1, 2017  
**Contract Organist:** One Calendar year, 53 Rehearsals & Services.  
**Compensation:** \$5,200 per Calendar Year.  
**Schedule:** Varied and dependent on required services.  
**Term:** The details of this employment agreement shall remain until new terms are agreed upon by both parties or employment is terminated.

**APPROVALS:**

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Organist Date

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Senior Pastor Date

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Personnel Committee Chair Date